

MOST IMPORTANT

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परिपत्र / Circular

विषय:: Furnishing of Annual Immovable Property Return (IPR) for the year 2016 (position as on 01.01.2017)

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In accordance with the provisions of Clause (ii) of Rule 18 (1) of the CS (Conduct) Rules, 1964, every Government Servant holding a Group - B post is required to submit an Annual Return giving full details regarding the Immovable Property inherited, owned, acquired, held on lease or mortgage either in his/her own name or in the name of any family member or in the name of any other person. It has been prescribed in M.H.A. OM No.25/10/55-Estt. (A), dt.12/1/1956, that such returns shall be submitted in the prescribed form in respect of the Calendar year by 31st January of the next year without fail.

As such, it is requested that all the officers may invariably furnish the immovable property return in the enclosed form in respect of the calendar year 2016 **positively on or before 16th January, 2017** duly indicating the necessary details viz., Roster No., A/c No., name and Place of the current office in the IPR to facilitate linking.

CDA has seen

Sd/-

(के. संगीता / K. Sangeeta)

संलग्नक/Encl :: उपरोक्त/As above**उप नियंत्रक (प्रशा.) / Dy. Controller (AN)**

Circulated in Main Office as per nominal roll enclosed

Circulated for information to IFA(R&D)DG MSS, Hyderabad

Circulated to ::

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|--|----|--|
| 1. AO(R&D)NSTL, Visakhapatnam | } | With a request to forward the proforma duly filled by the Officers/staff serving in your office |
| 2. AO(R&D)SBC, Visakhapatnam | } | |
| 3. AO(R&D)DMDE, Secunderabad | } | |
| 4. AO(R&D)SFC, Jagdalpur | } | |
| 5. The Director/PD/Officer i/c ANURAG, CCE(R&D)Estates, DMDE, DMRL, DRDL, RCI, PGAD, SBC | -- | With a request to forward the proforma duly filled by the Officers serving in your organization on encadred strength |

(टी. वी. वेंकटेश्वरन / T.V.Venkateswaran)

संलग्नक/Encl :: उपरोक्त/As above**वरिष्ठ लेखा अधिकारी (प्रशा.) / S. A. O.(AN)**

Statement of Immovable Property on first appointment / for the year 2016 (As on 01.01.2017)

1. Name of the Officer (in full) and service to which Officer belongs : _____

2. Present Post held : _____ 3. Present Pay : _____ G.Pay: _____

Name of the District Sub Division, Taluq, Village in which the property is situated	Name and details of property			If not in own name, state in whose name held and his / her relationship to the Government Servant	How acquired whether purchase, lease by mortgage, inheritance right or otherwise with date of acquisition and name with details of persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings	Lands	Present Value				

- * In applicable clause to be struck out
 + In case where it is not possible to assess the value accurately the approximate value in relation to present.
 - In clauses about term lease also

Place :
Date :

Signature : _____
 Name : _____
 Designation : _____
 Account No. : _____
 Roster No. : _____